

ALIENS ACT

Act 23/2007, of July 4, laying down the terms and conditions for entry, permanence, exit and removal of foreigners into and out of national territory, as well as the long-term resident status. Regulatory Decree 84/2007, of November 5, regulates this Act.

SHORT STAY VISA RENEWAL (EXTENSION OF STAY)

What do I need to...

Short stay visa renewal is the extension of stay issued in the form of a sticker affixed to the holder's passport. This type of visa allows foreign citizens to remain in Portugal for a certain period, wider than the originally authorized period, namely for tourism and visit purposes.

Who may apply?

Third-country citizens who are holders of short stay visa.

Where can I apply?

At SEF's Branches, by scheduling in advance.
At SEF's Branches, by online scheduling in advance.

When can I apply?

Before the expiry date of the short-stay visa.

What do I need to apply?

Documents and requirements:

1. [Scheduling in advance](#) / [Online Scheduling in advance](#);
2. Two identical photographs, in colour, with a plain background, updated and easily identifiable;
3. Passport or any other travel document whose validity shall extend at least three months after the scheduled departure date, with two consecutive blank sheets;
4. Evidence that the applicant has subsistence means, such as – but not restricted to - those below:

➤ **In case of dependent family members:**

- ✓ Affidavit signed by a Portuguese national or by a foreign citizen who is a legal resident, together with copies of the subscriber's following documents:
 - ✓ annual tax returns;
 - ✓ identification document.

➤ **In case of persons living on their own resources:**

- ✓ Evidence of subsistence means of 40€ per day (cash; credit card together with bank statement indicating the daily withdrawal limits; updated statement of bank account balance);

5. Evidence of accommodation, for example (but not restricted to):

➤ **In case of dependent family members:**

- ✓ Affidavit signed by a Portuguese national or by a foreign citizen who is a legal resident, together with the following documents:
 - ✓ copy of lease contract / property title deed in the name of the subscriber;
 - ✓ residence certificate of the subscriber issued by the local parish;
 - ✓ copy of subscriber's identification document;
 - ✓ copy of lease contract / property title deed in the name of the interested party;

➤ **In case of persons living on their own resources:**

- ✓ Evidence of hotel check-in;

6. Return travel ticket, except if the total period of the stay is to exceed 90 days;
7. Written evidence of change to the date of the travel ticket with clear indication of new return date;
8. Application – in form supplied by SEF at the time of the service – enabling this authority to check the Portuguese criminal records in case the requested period of stay exceeds 90 days (except for minors of 16);
9. Evidence of purpose of the intended stay, to consubstantiate the requested prorogation, for example:

- ✓ Updated declaration proving the maintainability of the grounds that authorized the stay;

➤ **In case of persons visiting relatives:**

10. Evidence of the family links claimed, for example, among others:

- ✓ Birth Certificate;
- ✓ Marriage Certificate.

» **Fill in the: [Application form for prorogation of permanence](#)**

What does it cost?

Prorogation from 30 to 90 days – € 90 (ninety Euros in total)

(€ 30 for processing the application and € 60 for issuing a prorogation of permanence over 30 days)

Prorogations up to 30 days – € 75(seventy five Euros in total)

(€ 30 for processing the application € 45 for issuing a prorogation of permanence up to 30 days)

Prorogations of permanence for nationals of countries benefitting from exemption of fees (Cape Verde, Guinea Bissau and S. Tome and Principe) and also for foreign citizens holding diplomatic passports, service /official passports and special passports or travel documents issued by international organizations
- 15€ (fifteen Euros for forms and stamps)

What is the validity?

- Up to a maximum of 90 days, renewable for an equal period of time.
- Where the period of stay exceeds 90 days in a semester, from the date of the first crossing of an external border, the prorogation is limited to Portuguese territory.
- Visa extensions, valid for Schengen area, are only possible for reasons of *force majeure*, humanitarian reasons or serious personal reasons, preventing its holder from leaving the Member States territory before the end of the validity of the visa or of the authorized period of stay.

What is the time frame to meet the request?

Immediately, upon delivery of the application (as a rule).

Other Information

If you require more information please check [SEF's website](#).

Relevant legislation

- [Act 23/2007, of July 4](#)- Sets out the terms and conditions for the entry, permanence, exit and removal of foreigners into and from Portuguese territory, and regulates the status of long term resident.
- [Regulatory Decree 84/2007, of November 5](#) – Regulates Act 23/2007, of July 4, which sets out the terms and conditions for the entry, permanence, exit and removal of foreigners into and from Portuguese territory.
- [Ordinance number 1334-E/20010](#) - Laying down fess and other charges in connection to administrative proceedings for the entry and permanence of foreigners in Portugal.
- [Ordinance number 1334-E/20010 \(amended\)](#) – Corrigendum to the fees connected to administrative proceedings set forth in Act 23/2007, of July 4.

- Ordinance number 1563/2007, of December 11 – Specifying subsistence means.
- Regulation (EC) n. 810/2009, of July 13 - establishing a Community Code on Visas (Visa Code)

Any further queries? Do contact us

Address – For scheduling an appointment SEF – wire line

Telephone - 808 202 653

e-Mail - relpublicas@sef.pt

Opening hours – working days from 08:30a.m. to 05:30 p.m.

Address - For scheduling an appointment with SEF – mobile network

Telephone -808 962 690

e-Mail - relpublicas@sef.pt

Opening hours – working days from 08:30a.m. to 05:30 p.m.

Address – SEF's Branches